

K.J.SOMAIYA COLLEGE OF SCIENCE AND COMMERCE  
(AUTONOMOUS-Affiliated to University of Mumbai)  
VIDYAVIHAR, MUMBAI – 400 077.  
Re-accredited “A’ Grade by NAAC

2018-2019

COURSES OFFERED AT FIRST YEAR

Aided Courses

FYBSC

FYBCOM

Unaided Courses

FYBSC(INFORMATION TECHNOLOGY)

FYBSC (BIOTECHNOLOGY)

FYBSC (COMPUTER SCIENCE)

FYBCOM (ACCOUNTING & FINANCE)

FYBCOM (FINANCIAL MARKETS)

FYBMS

## **Admission Guidelines**

1. Parents and students are requested to go through the prospectus and admission notices put on the college notice boards and college's website before seeking admission in the college.
2. The College is conferred with Gujarati Linguistic Minority Status by the Govt. of Maharashtra, under which 50% of the seats at the entry level are reserved for the aforesaid linguistic minority. The remaining seats are allotted as per merit and according to other norms laid down by the university and the government from time to time.
3. The College or the Management does not accept any donation or capitation fees for any admission. The admission to students is given as per the standard and transparent procedures. Any person approaching the students or parents for donation/capitation fees should be reported to the Principal immediately.
4. The Principal reserves the right to amend or modify the rules regarding admission, as and when such amendments and guidelines are received from the Board, the University, the Government or the Management. The Principal also reserves the right to refuse admission, if in his opinion, such an admission is likely to adversely affect the overall discipline of the college.
5. Admission preference will be given to students who have passed the eligibility qualification in the preceding academic year.

### **F.Y.B.SC./F.Y.B.COM ADMISSIONS-2018-2019**

Admission process for F.Y.B.Sc./F.Y.B.Com is as follows :

- All the admissions are online.
- The students should fill the pre-admission form which is available on the college website **[www.somaiya.edu/admissions](http://www.somaiya.edu/admissions)**.
- The students should take a print out of this pre-admission form and pay Rs.100/- at the college cash counter within 24 hours to confirm the submission of the pre-admission form. The payment can also be done online.
- The students should apply separately for each course.
- It is mandatory to fill the pre-admission online Enrolment form on University website [www.mum.digitaluniversity.ac](http://www.mum.digitaluniversity.ac) before applying for the course. The print out of this form is to be submitted to the college office along with the print out of pre-admission form and pre-admission form receipt at the time of admission.
- There is 50% reservation for Gujarati minority. They cannot avail the benefit of any other reservation policy.

### **IN-HOUSE STUDENTS**

- The students of K. J. Somaiya College of Science and Commerce and S. K. Somaiya Vinay Mandir are considered as in-house students.
- The students will be admitted on the first come first serve basis only on the days mentioned in the admission notice.
- There is no cut-off percentage for students of K. J. Somaiya College of Science and Commerce but the cut-off percentage for S.K.Somaiya Vinay Mandir students having minimum percentage **65%** will be admitted to Commerce stream on first come first basis.
- In-house students with more than one attempts or passing with Form No.17 at XII<sup>th</sup> standard Commerce will not be considered for admission to F.Y.B.Com.
- There is no in-house admissions for the unaided courses, viz. F.Y.B.Sc.-Biotechnology, F.Y.B.Sc.-Information Technology, F.Y.B.Sc.-Computer Science, F.Y.B.Com-Accounting and Finance, Financial Markets and BMS.
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#### **EXTERNAL STUDENTS**

- The merit list will be declared as per the schedule declared by the University of Mumbai.
- The students should secure their admissions by filling the main admission form which will be available on the day of the admission and by paying the prescribed fees.
- If the student fails to confirm the admission as per the given schedule, his/her name will not be considered in the next list.

**There is no seats reserved for reserved category students but those admitted belonging to reserved category will get the fees benefit of Scholarship/freeship as per Govt. norms and Directives**

## **Documents Required during Admission**

### **For Open Category**

- Print-out of duly filled online pre enrolment form submitted on University Website
- Print-out of pre-admission form submitted on college website
- Duly filled admission form
- Original HSC Marksheet with three attested photo copies
- Two attested photo copies of Leaving Certificate (bring the original for verification)
- One attested photo copy of SSC Marksheet and Passing Certificate
- Three passport size photographs of candidate.
- For Gujarati Linguistic Minority - Three attested photocopy from the competent authority
- Duly filled in Provisional eligibility form (for learners belonging to Divisional board other Than Mumbai/other state)
- Migration certificate (for learners belonging to Divisional board other than Mumbai/other state)

### **For Re-admission**

- Two Photocopies of HSC marksheet
- F.Y.B.Sc. marksheet and photocopy of last years fee-receipt

### **For Reserved Category**

In addition to the documents stated for open category, reserved category students will have to submit the following:

- Attested copy of the Caste Certificate issued by Govt of Maharashtra
- Attested copy of marksheet
- Students belonging to SC categories with their parents income upto Rs.2,00,000/- and for ST category Rs.2,50,000/- respectively are required to produce income certificate issued by Tahsildar and for SC category with their parents income above Rs.2,00,000/- and for ST Rs.2,50,000/- are required to submit form no.16 for the accounting year 2017-2018 and assessment year 2018-2019 (01-04-2017 to 31-3-2018).
- Students belonging to OBC/SBC/VJNT categories with their parents annual income upto Rs.1,00,000/- are required to produce income certificate by tahasildhar and with their parents Annual income above Rs.1,00,000/- upto Rs.6,00,000/- are required to produce income certificate from Tahsildar along with non-creamy layer certificate.
- Ration Card photo copy
- For ST students caste validity certificate is mandatory
- It is mandatory For all reserved category freeship or scholarship student to open Bank account in Nearby Nationalized Bank immediately after taking the admission.
- Student belonging to OBC/SBC/VJNT are not eligible for fee concession in the subjects of B.Sc. Computer Science, B.Sc. (IT) and BMS.
- Domicile Certificate
- Aadhar Card
- Aadhar Link copy from Bank and Bank Pass book first page Xerox
- Fees concession for reserved category students will be given subject to sanction from Social Welfare Office.

## Fees for First Year for 2018-2019

### Regular Admission fees

Class	Open	Reserved	Out of Maharashtra
F.Y.B.Sc.	10785/-	4915/-	11185/-
F.Y.B.Com.	9485/-	4915/-	9885/-
F.Y.B.Sc.(Biotech)	31105/-	4985/-	31505/-
F.Y.B.Sc. (IT)	26655/-	4885/-	27055/-
F.Y.B.Sc. (Comp.Science)	31105/-	4985/-	31505/-
F.Y.B.Com. (Accounting & Finance)	23405/-	4935/-	23805/-
F.Y.B.Com. (Financial Markets)	23405/-	4935/-	23805/-
FYBMS	23105/-	4935/-	23505/-

- Fees are likely to be revised.
- Part Payment not allowed.
- Cost of Journals will be charged separately and subsequently.

## Admission Procedure

- Online filling of Pre-admission form  
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- Submission of Rs.100/- towards registration of pre-admission form either at cash counter or through online payment gateway  
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- Online display of the Merit List  
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- Collection of Blank admission form against the pre-admission form  
cash payment receipt and merit list  
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- Filling of admission forms with all required documents  
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- Document verification by teaching and non teaching staff  
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- ID No. generation at the college  
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- Payment of fees to the cashier  
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- Collection of fee receipt from college cashier

**(PLEASE ENSURE YOUR ADMISSION BY TAKING THE FEE RECEIPT FROM COLLEGE CASHIER)**