

K. J. Somaiya polytechnic

Vidyavihar, Mumbai-77

Ref: KJSP / EXAM/2024-25 / 60

Date: 03/10/2024

Notice - Exam form submission for WINTER 2024.

All the Full-Time and part-time diploma students are hereby informed that the examination forms - winter 2024 filling activity is scheduled from 08/10/2024-15/10/2024. **The student had to pay fees offline at the Cash office.** Students who are not having any backlog courses of the previous semester and had paid academic fees for 2024-2025 need not visit the cash office to submit the exam form. First semester student had paid only Ist sem exam fees, hence need not pay fees for this sem.

FEES MENTIONED IN EXAM FORM HAVE TO BE PAID IN CASH OFFICE.

Sr.No	Activity	Schedule
1.	Release of exam form	07/10/2024
2.	Payment of fees(Cash Office)	08/10/2024-15/10/2024 (Only working days) Timing:11am - 4:30pm(Lunch-1.15 to 2.00pm)
3	Late payment of fees(Rs.500 penalty + exam form fees)	16/10/2024 to 17/10/2024
4	Late payment of fees(Rs.1000 penalty + exam form fees)	18/10/2024 to 19/10/2024

Note - 1. Students not paying examination fees will not be allowed to appear for WINTER-2024 examinations. The student needs to download the exam form and keep a copy for their reference.

2. No fees will be accepted in ONLINE MODE. The fees have to be paid at the cash office in cash mode only and obtain the receipt for future correspondence.

3. All students should download keep a copy of exam form for their reference for any future correspondence.

4. AFTER DUE DATE NO FORMS WILL BE ACCEPTED AT ALL.

PRINCIPAL

K. J. SOMAIYA POLYTECHNIC

cc : USK ... to display on website

Cash office, Registrar ,N/B, All HOD ...By e-mail