

K.J.Somaiya Polytechnic

Vidyavihar, Mumbai-77.

Ref No- Exam/ 2019-20/LD/02

Date: 17/06/2020

Notice-Summer-2020 Examination. (Very Important)

Ref No: 1. MSBTE circular regarding summer examination 2020 vide their circular MSBTE/EXAM/2020/83 DATED 15/05/2020.

2. Minutes of meeting vide letter no KJSP/EXAM/2019-20/LD/01 Dated 15/05/2020.

Due to unavoidable circumstances that have arisen due to COVID-19, regular exams as planned in the academic calendar 2019-20 were not conducted. A special committee meeting comprising of office bearers was called online to assess the current situation and after in detailed discussion, the committee had recommended various measures which are at par with MSBTE guidelines vide their circular MSBTE/EXAM/2020/83 DATED 15/05/2020. All students are instructed to read carefully all the points mentioned below and in case of any doubts can contact exam section through email on exam.polytech@somaiya.edu. For those students who cases do not fall into categories mentioned below may also contact through email.

FULL TIME DIPLOMA

II SEM Regular Students

Theory examination

- No examination for any course of 2nd semester will be conducted. The result of such courses will be decided based on 50% of weightage to Progressive marks (Assignment) and 50% weightage to the previous end examination(I semester aggregate percentage).
- Students having any Backlog of Ist semester has to appear for such examination in Winter-2020 going to be conducted in Dec-2020. No examination will be conducted in the Summer-2020.
- All students will be promoted to the next class irrespective of the number of backlogs. **Only students who will be detained in Summer-2020 will not be promoted to the III semester.**

Practical examination

- No practical examination for any regular course (II Semester) will be conducted. The marks will be awarded based on progressive termwork marks.
- If any backlog of practical course (I semester) is there it will be conducted in Winter-2020 in Dec-2020.

Only I Year failed students

Theory examination

- No examination will be conducted for any courses.
- Students having any backlog of I or II semester will have to appear for all such examinations in Winter 2020 to be conducted in Dec-2020
- All students will be promoted to the next class irrespective of the number of backlogs they carry forward.

Practical examination

- No practical examination for any course (I or II Semester) will be conducted. The students having any backlog will have to appear in Winter-2020 examinations and no exemptions are given to it.

IV SEM Regular Students

Theory examination

- No examination for any **non-coded** course of the 4th semester will be conducted. The result of such courses will be decided based on 50% of weightage to Progressive marks (Assignment) and 50% weightage to previous end examination (III semester final result percent).
- For coded courses examination (**regular IV semester course**) students will have three options, they have to fill the option form carefully and submit to examination section through their department as per the schedule displayed by exam section for the same. The options are given below
 1. The student can opt for the result of coded course based on 50% of weightage to Progressive marks (Assignment) and 50% weightage to previous end examination (III semester final result percent).
 2. Students can appear for coded course examinations in summer-2020 going to be conducted by examination section whose time table will be announced in due course of time
 3. Student can appear for all such coded courses in Winter-2020 examinations going to be conducted in Dec-2020.
- Students having any Backlog of **non-coded** courses of any previous semester will have to appear for such examination in Winter-2020. No examination of such courses will be conducted in Summer-2020. Exemptions are not given, kindly note it.
- Students having any Backlog of **coded** courses of any previous semester will have to appear for such examination in summer -2020 or in Winter-2020. Exemptions are not given, kindly note it
- All students will be promoted to the next class (Semester-V) irrespective of the number of backlogs. **Only students who will be detained in Summer-2020 will not be promoted to V semester.**

Practical examination

- No practical examination for any regular non -coded course (IV Semester) will be conducted. The marks will be awarded based on progressive termwork marks obtain in that course.
- Coded courses (IV semester regular or any previous backlog of III semester) practical examination will be conducted by the respective Department and the timetable will be displayed by the department on the noticeboard. Students can opt either to appear in summer-2020 or appear in winter-2020 examination.
- If any backlog of non-coded practical course (I, II, III semester) is there it will be conducted in the Winter-2020 examination going to be conducted in Dec-2020.

II Year failed students

Theory examination

- Coded courses examination (backlog of either III or IV semester) will be conducted for students as in normal scheme in summer 2020 going to be conducted as per timetable to be displayed by exam section. Students have an option either to appear for Summer-2020 or to appear in Winter-2020 examinations conducted in Dec-2020.
- Students having any Backlog of non-coded courses of I, II, III semester will have to appear for such examination in winter-2020. No examination of such courses will be conducted in Summer-2020.
- All students will be promoted to the next class (V semester) irrespective of the number of backlogs.

Practical examination

- Coded courses (IV semester regular or any previous backlog) practical examination will be conducted by the respective Department and the timetable will be displayed by the department on the noticeboard. Students can opt either to appear in summer -2020 or appear in winter-2020.
- If any backlog of non-coded practical course (I, II, III or IV semesters) is there it will be conducted in the Winter-2020 examination going to be conducted in Dec-2020.

VI SEM Regular Students

Theory examination

- Examinations for any **non-coded** course of **6th semester and any backlog of only 5th semester** will be conducted by examination section in normal scheme. The examinations will be conducted as per timetable, that will be displayed on the noticeboard. Students will need to qualify with the minimum marks to award the Diploma.
- No examination for any backlog of non-coded course of **(I, II, III, and IV)** semester will be conducted. Result of such courses will be decided on the basis of 50% of weightage to Progressive marks (Assignment) and 50% weightage to previous end examination (V semester final result percent). Students will need to qualify with the minimum marks to award the Diploma. This option will be exercised only when student has passed in coded courses or diploma awarding courses
- **Coded courses** examination (regular VI semester and any previous backlog of any semester) will be conducted for students as in normal scheme. Students will need to qualify with the minimum marks to award the Diploma.

Practical examination

- No practical examination for any regular non -coded course (VI Semester or any previous backlog) will be conducted. The marks will be awarded on the basis of progressive termwork marks obtain in that course.
- Coded courses (VI semester regular or any backlog) practical examination will be conducted by the respective Department and the timetable will be displayed by department on noticeboard.

III Year failed students

Theory examination

- Examinations for any **non-coded** course of **(5 and 6 semester)** will be conducted by examination section as per timetable displayed by exam section on website. Students have to appear for such examination in normal scheme. Students will need to qualify with the minimum marks to award the Diploma.
- No examination for any backlog of non-coded course of **(I, II, III, and IV)** semester will be conducted. Result of such courses will be decided on the basis of 50% of weightage to Progressive marks (Assignment) and 50% weightage to previous end examination (IV semester final result percent). Students will need to qualify with the minimum marks to award the Diploma. This option will be exercised only when student has passed in coded courses or diploma awarding courses
- **Coded courses** examination (backlog of any semester) will be conducted for students as in normal scheme by examination section. Students will need to qualify with the minimum marks to award the Diploma.

Practical examination

- No practical examination for any regular non -coded course (VI Semester or any previous backlog) will be conducted. The marks will be awarded based on progressive termwork marks obtain in that course.
- Coded courses (backlog course of any semester) practical examination will be conducted by respective Department and the timetable will be displayed by the department on noticeboard.

Important Note:

1. All examinations that are going to be conducted will be based on the entire curriculum. Due to lockdown, some minor portions of syllabus were not covered, though online classes were conducted for it and to benefit the students, marks obtained in respective course will be considered out of 80% of total marks of examination actually conducted and obtained marks will be converted as per that scheme. **This advantage is available only for regular theory courses conducted during Summer-2020 term.**
 - a. Illustration: A student obtain 60 marks out of 100 marks in end examination, it will be considered as 60 marks obtained out of 80 and will be converted out to 53marks out of 70 as per scheme. In any case it will not be more than maximum marks.
2. *Students who not submitted their examination forms, can submit the same in the last week of June and notice of the same will be displayed on the website.*
3. All social distancing norms will be followed during examinations as suggested by the health department.
4. Students are advised to check the website regularly. In case of any extraordinary situations that may occur, there will be changes done in the proposed examination schedule and sole authority remains with the institute to make any changes if required.
5. Coded courses means Diploma awarding courses.
6. Attendance requirement of 75% will be calculated based on classroom attendance conducted during term along with the online classes conducted during lockdown period.
7. All the above benefits / rules and regulations framed is due to extra ordinary situations arising due to COVID -19 and is applicable for only summer -2020 examinations. In future no references should be made that such rules were framed in summer-2020 and no such applications will be entertain at any cost.
8. The option form choice to be filled by students will be based on entire semester and not based on courses.
9. All students should read all the instructions clearly, and not assume something not mentioned in the notice. Formulae of 50% (Assignment marks) + 50%(Last semester marks) as mention in above notice are applicable to the cases mention under the head wherever it is and should not be consider as general rule applicable to all cases.
10. **Tentatively Exams are likely to be scheduled from July 13th 2020 for coded courses and 6th semester non coded courses which is for 6th semester regular and third year failed students.**
11. **If there is any change due to any further instructions from concerned authorities or unforeseen circumstances the same will be displayed on website**
12. Below table summarized, whether the students has to appear the examinations or not.

Who have to appear for Summer -2020 End theory examinations

Semester	Regular Coded courses	Regular Non coded courses	Backlog coded courses	Backlog non coded courses
II sem regular	-----	No	-----	No
I year failed	Not Applicable		No	No
IV sem regular	Optional*	No	Optional*	No
II year failed	Not Applicable		Yes / Optional*	No
VI sem regular	Yes	Yes	Yes	Yes(only 5 sem)
III year failed	Not Applicable		yes	Yes(only 5 sem)

*can opt for any 1 option out of 3

regular - registered for current summer -2020 term

PART TIME DIPLOMA

II SEM Regular Students

Theory examination

- No examination for any course of 2nd semester will be conducted. The result of such courses will be decided based on 50% of weightage to Progressive marks (Assignment) and 50% weightage to the previous end examination(I semester aggregate percentage).
- Students having any Backlog of I semester has to appear for such examination in Winter-2020 going to be conducted in Dec-2020. No examination will be conducted in the Summer-2020.
- All students will be promoted to the next class irrespective of the number of backlogs. **Only students who will be detained in Summer-2020 will not be promoted to the III semester.**

Practical examination

- No practical examination for any regular course (II Semester) will be conducted. The marks will be awarded based on progressive termwork marks.
- If any backlog of practical course (I semester) is there it will be conducted in Winter-2020 examinations in Dec-2020.

I Year failed students

Theory examination

- No examination will be conducted for any courses.
- Students having any backlog of I or II semester will have to appear for all such examinations in Winter 2020 to be conducted in Dec-2020
- All students will be promoted to the next class (semester III) irrespective of the number of backlogs they carry forward.

Practical examination

- No practical examination for any course (I or II Semester) will be conducted. The students having any backlog will have to appear in Winter-2020 examinations and no exemptions are given to it.

IV SEM Regular Students

Theory examination

- No examination for any **non-coded** course of the 4th semester will be conducted. The result of such courses will be decided based on 50% of weightage to Progressive marks (Assignment) and 50% weightage to previous end examination (III semester final result percent).
- For coded courses examination (**regular IV semester course**) students will have three options, they have to fill the option form carefully and submit to examination section through their department as per schedule announced by exam section. The options are given below
 1. The student can opt for the result of coded course based on 50% of weightage to Progressive marks (Assignment) and 50% weightage to previous end examination (III semester final result percent).

2. Students can appear for coded course examinations in summer-2020 going to be conducted by examination section on re-opening of institute.
 3. Student can appear for all such coded courses in Winter-2020 examinations going to be conducted in Dec-2020.
- Students having any Backlog of **non-coded** courses of any previous semester will have to appear for such examination in Winter-2020. No examination of such courses will be conducted in Summer-2020. Exemptions are not given, kindly note it.
 - Students having any Backlog of **coded** courses of any previous semester will have to appear for such examination in summer-2020 or in Winter-2020 going to be conducted in Dec-2020. Exemptions are not given, kindly note it
 - All students will be promoted to the next class (Semester-V) irrespective of the number of backlogs. **Only students who will be detained in Summer-2020 will not be promoted to V semester.**

Practical examination

- No practical examination for any regular non -coded course (IV Semester) will be conducted. The marks will be awarded based on progressive termwork marks obtain in that course.
- Coded courses (IV semester regular or any previous backlog of III semester) practical examination will be conducted by the respective Department and the timetable will be displayed by the department on the noticeboard. Students can opt either to appear in summer-2020 or appear in winter-2020 examination.
- If any backlog of non-coded practical course (I, II, III semester) is there it will be conducted in the Winter-2020 examination going to be conducted in Dec-2020.

II Year failed students

Theory examination

- Coded courses examination (backlog of either III or IV semester) will be conducted for students as in normal scheme in summer 2020. Students have an option either to appear for Summer-2020 going to be conducted as per the schedule displayed by exam section or to appear in Winter-2020 examinations conducted in Dec-2020.
- Students having any Backlog of non-coded courses of I, II, III semester will have to appear for such examination in winter-2020. No examination of such courses will be conducted in Summer-2020.
- All students will be promoted to the next class (V semester) irrespective of the number of backlogs.

Practical examination

- Coded courses (IV semester regular or any previous backlog) practical examination will be conducted by the respective Department and the timetable will be displayed by the department on the noticeboard. Students can opt either to appear in summer -2020 or appear in winter-2020.
- If any backlog of non-coded practical course (I, II, III or IV semesters) is there, it will be conducted in the Winter-2020 examination going to be conducted in Dec-2020.

VI SEM Regular Students

Theory examination

- No examination for any **non-coded** course of the 6th semester will be conducted. The result of such courses will be decided based on 50% of weightage to Progressive marks (Assignment) and 50% weightage to previous end examination (V semester final result percent).
- For coded courses examination (**regular VI semester course**) students will have three options, they have to fill the option form carefully and submit to examination section through their department as per schedule given by exam section. The options are given below
 4. The student can opt for the result of coded course based on 50% of weightage to Progressive marks (Assignment) and 50% weightage to previous end examination (V semester final result percent).
 5. Students can appear for coded course examinations in summer-2020 going to be conducted by examination section as per schedule displayed by exam section
 6. Student can appear for all such coded courses in Winter-2020 examinations going to be conducted in Dec-2020.
- Students having any Backlog of **non-coded** courses of any previous semester will have to appear for such examination in Winter-2020. No examination of such courses will be conducted in Summer-2020. Exemptions are not given, kindly note it.
- Students having any Backlog of **coded** courses of any previous semester will have to appear for such examination in summer-2020 going to be conducted as per time table displayed by the institute or in Winter-2020 going to be conducted in Dec-2020. Exemptions are not given, kindly note it
- All students will be promoted to the next class (Semester-VII) irrespective of the number of backlogs. **Only students who will be detained in Summer-2020 will not be promoted to VII semester.**

Practical examination

- No practical examination for any regular non -coded course (VI Semester) will be conducted. The marks will be awarded based on progressive termwork marks obtain in that course.
- Coded courses (VI semester regular or any previous backlog of any semester) practical examination will be conducted by the respective Department and the timetable will be displayed by the department on the noticeboard. Students can opt either to appear in summer-2020 or appear in winter-2020 examination.
- If any backlog of non-coded practical course (I, II, III, IV, V semester) is there it will be conducted in the Winter-2020 examination going to be conducted in Dec-2020.

III Year failed students

Theory examination

- Coded courses examination (backlog of either III, IV, V, VI semester) will be conducted for students as in normal scheme in summer2020as per time table displayed by exam section. Students have an option either to appear for Summer-2020 or to appear in Winter-2020 examinations conducted in Dec-2020.
- Students having any Backlog of non-coded courses of I, II, III, IV, V, VI semester will have to appear for such examination in winter-2020. No examination of such courses will be conducted in Summer-2020.
- All students will be **promoted** to the next class (VII semester) irrespective of the number of backlogs.

Practical examination

- Coded courses (VI semester or any previous backlog) practical examination will be conducted by the respective Department and the timetable will be displayed by the department on the noticeboard. Students can opt either to appear in summer -2020 or appear in winter-2020.
- If any backlog of non-coded practical course (I, II, III, IV, V, VI semesters) is there it will be conducted in the Winter-2020 examination going to be conducted in Dec-2020. No examinations for such course will be conducted in summer-2020.

VIII SEM Regular Students

Theory examination

- Examinations for any **non-coded** course of **8th semester and any backlog of only 7th semester** will be conducted by examination section in normal scheme. Students have to appear for such examination conducted by examination section as per the time table displayed by exam section on institute website .. Students will need to qualify with the minimum marks to award the Diploma.
- No examination for any backlog of non-coded course of **(I, II, III, and IV, V, VI)** semester will be conducted. Result of such courses will be decided on the basis of 50% of weightage to Progressive marks (Assignment) and 50% weightage to previous end examination (VII semester final result percent). Students will need to qualify with the minimum marks to award the Diploma. This option will be exercised only if students have passed in all coded and 8th and 7th semester non coded courses.
- **Coded courses** examination (regular VIII semester and any previous backlog of any semester) will be conducted for students as in normal scheme by examination section. Students will need to qualify with the minimum marks to award the Diploma.

Practical examination

- No practical examination for any regular non -coded course (VIII Semester or any previous backlog courses) will be conducted. The marks will be awarded on the basis of progressive termwork marks obtain in that course.
- Coded courses (VIII semester regular or any backlog) practical examination will be conducted by the respective Department and the timetable will be displayed by department on noticeboard.

IV Year failed students

Theory examination

- Examinations for any **non-coded** course of **(7th and 8th semester)** will be conducted by examination section in normal scheme. The examination will be conducted as per timetable displayed on the website. Students will need to qualify with the minimum marks to award the Diploma.
- No examination for any backlog of non-coded course of **(I, II, III, IV, V, VI)** semester will be conducted. Result of such courses will be decided on the basis of 50% of weightage to Progressive marks (Assignment) and 50% weightage to previous end examination (**VI semester** final result percent). Students will need to qualify with the minimum marks to award the Diploma. This option will be exercised only if students have passed in all coded and 8th and 7th semester non coded courses.
- **Coded courses** examination (backlog of any semester) will be conducted for students as in normal scheme in by examination section. Students will need to qualify with the minimum marks to award the Diploma.

Practical examination

- No practical examination for any regular non -coded course (VIII Semester or any previous backlog) will be conducted. The marks will be awarded based on progressive termwork marks obtain in that course.
- Coded courses (backlog course of any semester) practical examination will be conducted by respective Department and the timetable will be displayed by the department on noticeboard.

Important Note:

1. All examinations that are going to be conducted will be based on the entire curriculum. Due to lockdown, some minor portions of syllabus were not covered, though online classes were conducted for it and to benefit the students, marks obtained in respective course will be considered out of 80% of total marks of examination actually conducted and obtained marks will be converted as per that scheme. **This advantage is available only for regular theory courses conducted during Summer-2020 term.**
Illustration: A student obtain 60 marks out of 100 marks in end examination, it will be considered as 60 marks obtained out of 80 and will be converted out to 53marks out of 70 as per scheme. In any case it will not be more than maximum marks.
2. *Students who have not submitted their examination forms, can submit the same in the last week of June and notice of the same will be displayed on the website.*
3. All social distancing norms will be followed during examinations as suggested by the health department.
4. Students are advised to check the website regularly. In case of any extraordinary situations that may occur, there will be changes done in the proposed examination schedule and sole authority remains with the institute to make any changes if required.
5. Coded courses means Diploma awarding courses.
6. Attendance requirement of 75% will be calculated based on classroom attendance conducted during term along with the online classes conducted during lockdown period.
7. All the above benefits / rules and regulations framed is due to extra ordinary situations arising due to COVID -19 and is applicable for only summer -2020 examinations. In future no references should be made that such rules were framed in summer-2020 and no such applications will be entertain at any cost.
8. The option form choice to be filled by students will be based on entire semester and not based on courses.
9. All students should read all the instructions clearly, and not assume something not mentioned in the notice. Formulae of 50% (Assignment marks) + 50%(Last semester marks) as mention in above notice are applicable to the cases mention under the head wherever it is and should not be consider as general rule applicable to all cases.
10. **Tentatively Exams are likely to be scheduled from July 13th 2020 for coded courses and 6th semester non coded courses which is for 6th semester regular and third year failed students.**
11. **If there is any change due to any further instructions from concerned authorities or unforeseen circumstances the same will be displayed on website**
12. Below table summarized, whether the students has to appear the examinations or not.

Who have to appear for Summer -2020 End theory examinations							
Semester	Regular courses	Coded courses	Regular coded courses	Non coded courses	Backlog courses	coded	Backlog non coded courses
II sem regular	-----		No		-----		No
I year failed	Not Applicable				No		No
IV sem regular	Optional*		No		Yes		No
II year failed	Not Applicable				Yes / Optional*		No
VI sem regular	Optional*		Yes		Yes / Optional*		No
III year failed	Not Applicable				yes		No
VIII sem regular	Yes		Yes		Yes		Yes (Only 7 Sem)
IV year failed	Not Applicable				yes		Yes (Only 7 Sem)

*can opt for any 1 option opt of 3 regular- means registered for current summer -2020 term