## K. J. SOMAIYA POLYTECHNIC, MUMBAI – 400 077 <u>NOTICE</u>

## MODE OF EXAMINATION FOR THE POST OF : -

1) JUNIOR CLERK 2) ASSISTANT LIBRARIAN 3) LIBRARY CLERK 4)CURATOR 5) BLACK SMITH (Minimum qualifying marks 45%)

The candidates who have applied for the post of : -

i) JUNIOR CLERK ii) ASSISTANT LIBRARIAN iii) LIBRARY CLARK

Only written test will be conducted. The syllabus & marks for the written test will be as follows: The test examination will be of **200 MARKS** comprising of four sections of 50 marks each; the details as given below.

SECTION - I : - Marathi (Max. Marks = 50)

**SECTION - II** : - English (Max. Marks = 50)

The detail contents for Section I & II may be: -

- Essay Writing
- Official Letter Writing
- Translation / Comprehensive (Marathi to English OR Vice Versa)
- Paper Advertisement/ Notice Writing
- Re-correct the sentences / Case study/ Summary writing etc.

SECTION – III:– General Knowledge & current affairs (Max. Marks = 50) In this objective type questions with multiple choice & fill in the blanks type of questions will be asked.

SECTION – IV:– Mathematics (Max. Marks = 50) Objective questions with multiple choice & fill in the blanks type of questions.

The selection of the candidates will be totally based on the merit

## B) <u>CURATOR</u>

The selection criteria will be based on

- a) Written test examination of 50 MARKS based on General knowledge & current affairs In this objective type of questions with multiple choices & fill in the blank type of questions will be asked; followed by
- b) Proficiency test ; followed by
- c) Interview (A total of 100 Marks)

Candidates scoring 45% & more marks in written test shall be only eligible for proficiency test.

## **BLACK SMITH**

The mode of selection will be: -

- a) Proficiency test; followed by
- b) Physical fitness test; followed by
- c) Interview

A total of 100 MARKS

Minimum qualifying marks 45% & above