S. K. SOMAIYA COLLEGE OF
ARTS, SCIENCE AND COMMERCE
4ᵀᴴ FLOOR VINAY MANDIR BUILDING
Vidyavihar, Mumbai 400 077

Date: 07/02/2023

NOTICE FOR FORM FILLING OF ATKT/FAILURE EXAM February/March 2023

FY/SY B.COM./ B.A./B.SC.(CS)/ B.SC.(I.T.)/

B.M.S./ B.M.M./ B.COM.(A&F)/ B.COM(B&I)/ B.COM.(F.M.) & BAMMC

75-25/ 60-40 pattern Semester I / II/ III/ IV &

FY/SY BA/BCOM 100 marks pattern Semester I / II/ III/ IV

Students of above-mentioned courses who have failed/ATKT **(Internal, Practicals and/or External)** in Sept/October/November/December 2022 or earlier examination, are required to fill ATKT Examinations form **online** to appear for the above-mentioned examination. ATKT forms will be available at **myaccount.somaiya.edu** from **8ᵗʰ February 2023**. **Students are required to fill the online ATKT form** by following the below mentioned steps:

- ✓ Log in at: **myaccount.somaiya.edu**
- ✓ Enter your **SVVNetID and password & Sign in** (in case of problem with SVVNetID and password click on option 'forgot your password?').
- ✓ Go to Option: '**Application Forms'**
- ✓ Select '**ATKT Application'**
- ✓ **Fill up the form completely with required information.**
- ✓ Read carefully and tick the '*declaration of proper form filling'*. And submit the form.
- ✓ After form submission, follow the instructions for **online fees payment*** mentioned and pay the exact amount of fees.

*Fees (Rs.) <u>PER SEMESTER</u> for all the above-mentioned courses		
1 subject fail: Rs. 310/-	2 subjects fail: Rs. 560/-	3 or more subjects fail: Rs. 1,200/-

Last date of **Online ATKT form filling and online Fees payment**	**17/02/2023**

- ❖ It is **mandatory** for all students to **upload all their FY/SY marksheets in 'myaccount'.**
- ❖ If **student fails to submit the ATKT form February/March-2023 with fees payment and uploading of all previous marksheets till the last date** mentioned above, **students will not be allowed to appear for the said examination**.
- ❖ On verification of ATKT form, ATKT fees payment and all marksheets uploaded in 'myaccount'; if any information or document is found false the same form will be rejected and student will be not allowed for the examination.
- ❖ Students kindly note that **ATKT form filling will not be allowed after the above mentioned date.**

❖ All students those who have **failed in Internal (25 marks / 40 marks) for Semester-I/II/III/IV in** Sept/Oct/Nov/Dec-2022 **examination or previous examination** are requested to **contact** the concerned Faculty **(along with the examination fee receipt of ATKT examination February/March-2023)** for Internal Project latest by **15/03/2023** and **submit** the same latest by **24/03/2022.**

❖ All BSC-CS and BSC-IT students those who have **failed in Practicals for Semester-I/II/III/IV** in Sept/Oct/Nov/Dec-2022 **examination or previous examination** are requested to **contact** the concerned Faculty **(along with the examination fee receipt of ATKT examination February/March-2023) latest by 15/03/2023.**

Sd/-

I/C Principal

CC TO : Office, Notice Board & Staff Common Room

FAQs

1) In case of any query regarding Semester I to IV undergraduate courses, students can communicate on below email ID:
   studentinfo.exam@somaiya.edu

2) In case students forgets his/her svvnetid and password student can communicate on https://bit.ly/3YtCME2

3) **Students should not reset the ATKT form once fees paid.**

4) Please Note: Don't put irrelevant query in given email_id.

5) There will not be any offline ATKT form filling procedure.