

Notice

Attention:- 2012-2016 batch students and eligible Non-CBGS Students for getting Degree Certificates .

The Degree Distribution Ceremony (Convocation function) for **2012-2016 batch** is to be held in the College Auditorium on 11/02/2017 at 11.00 a.m.

The schedule will be as follows:-

- At 11.00 am the Convocation function will start in the Auditorium as per following schedule
 - Welcome to the Dignitaries (11.00 a.m. - 11.10 a.m.)
 - Somaiya Prayer
 - Felicitation of Chief Guest and Provost by Principal
 - Welcome Address by Principal (11.10 a.m. – 11.20 a.m.)
 - Address by Provost (11.20 a.m. – 11.35 a.m.)
 - Address by Chief Guest (11.35 a.m. – 12.05 p.m.)
 - Oath by Students (12.05 p.m – 12.10 p.m.)
 - Chief Guest and Provost Awards the Degree Certificates to *Meritorious Students (12.10 p.m. – 12.30 p.m.)
 - Vote of thanks by COE (12.30 p.m.)
 - National Anthem
- *List will be notified by the department
- The students will collect their certificates from the respective Department Office between 12.30 p.m. – 1.30 p.m.

General instructions

- The student has to come in person to receive his/her certificate.
- On production of an authority letter by the student, the parent of the student may collect the certificate in the following week.
- Students are expected to bring I-Card / any photo identity to prove their identity in the said class of their department for collecting degree certificate.
- Students will be given refreshment coupon while leaving the auditorium with which they can collect the snacks from the canteen.

Arrangement for convocation robes

The arrangement has been made for students to wear the convocation robes for which the student has to directly pay to the concerned person who will be available in the campus. The rentals for the same is in the range of Rs.200/- to Rs.250/-.

Date: 2/2/2017

Principal
4/2/17

Principal